



Environmental Education Intern/ Dive Operations Manager Forfar Field Station, Andros, Bahamas

International Field Studies, Inc. (IFS) is a non-profit organization promoting science education and conservation since 1970. IFS provides students with the unique opportunity for hands-on, outdoor, environmental education. Offering trips that range in length from one week to one semester, subjects such as marine biology, botany, ornithology, geology, oceanography, or ichthyology can be covered individually as areas of specialization or comprehensively in a broad overview of subtropical ecology. There are also many topics to be explored in the social sciences as there is a rich culture and interesting history embodied in the people on the island.

IFS believes an interdisciplinary approach to learning is especially well suited to the field studies environment. IFS functions as a facilitator for educational groups (ranging from middle school to graduate level college students) seeking expertise and logistical support.

Andros is the largest island in The Bahamas but is sparsely populated with little development. Located off the east coast of the island is the third largest fringing barrier reef in the world and the Tongue of the Ocean. While Andros is home to different plant communities and a wide variety of endemic plants and animals, geologists are also attracted to many features in The Bahamas, including the thick limestone foundations of the islands and the deep channels that cut between them. Andros is famous for its 178 inland and 50 oceanic blue holes.

Environmental Education Intern Description and Duties:

Environmental Education: IFS employees supplement the group leader's knowledge with local site information and topical lectures. The level of assistance with educational programming will vary according to the group leader's expertise and experience. IFS employees should be prepared to act as naturalists with a general knowledge of all the terrestrial and marine ecosystems of Andros.

Trip Facilitation: IFS employees are expected to stay in close contact with the group leaders, transport groups to their desired sites, and monitor the group's safety while doing so.

Field Station Operations: There are daily, weekly, and monthly tasks to be completed to maintain the full operation of the field station. Each IFS employee will be involved in varying degrees with the daily tasks, such as interacting with the guests, working the Lodge, running errands, unloading shipments, communicating with the office in Columbus, Ohio, and other duties as necessary.

Maintenance: All employees participate in the maintenance and repair of the vehicles, boats, buildings, other equipment, landscaping, and other facilities tasks as needed.

Dive Operations Manager Description and Duties:

In addition to their Environmental Education duties, the Dive Operations Manager is in charge of the IFS PADI dive shop, PADI course offerings and dive instruction, and (in conjunction with the Station Manager) oversees any IFS dive professionals for dive related tasks. The manager is also in charge of the following:

- Oversee air compressor management which includes but not limited to: cleaning, air testing schedule, training for use, and maintenance schedule
- Keeping International Field Studies' gear in good working order, maintaining an organized inventory, keeping track of air tanks inspection and testing schedule, checking out gear to guests
- Oversees Divemasters/Rescue Divers who may conduct or assist with dive courses or lead dives with guests
- Assist and work in conjunction with any contracted dive professionals brought in to assist with dive programs
- Provide dive training for staff as instructed by the Executive Director
- Provide dive training for students and guests at Forfar Field Station, process certifications, and keep/maintain organized student course materials and records
- Maintains and keeps IFS' dive log up to date
- The Dive Operations Manager reports directly to the Station Manager and maintains effective communication regarding dive shop and course needs.

Required / Desired Qualifications:

- Bachelor's degree in Environmental Education, Marine Biology, Ecology, Fisheries, Botany, Geology, Environmental Biology, or similar science or education major
- PADI Dive Instructor (**required**)
- Experience leading dive courses and dive shop management
- Experience with swimming, snorkeling, kayaking, lifeguarding, and/or species identification
- Experience with facilitation and leading trips
- Experience creating and presenting educational programming (middle school to adult audiences a plus)
- Key personality traits include: ability to live and work in a small group environment with limited personal space in rustic and rural conditions, flexible and adaptable, responsible and safety conscious, relatable and personable with students/group leaders/visitors/locals, a team player with a good work ethic
- Must have a valid Driver's License and be comfortable driving large vans on unpaved, rural roads
- Must consent to and pass a background check
- Physical requirements: Must be able to spend time snorkeling, swimming, walking for up to 8 hours a day, climb up and down ladders, must be able to lift 50 lbs, and must be able to drive a van for up to 1.5 hours at a time
- Must be able to commit to a minimum of one year

Internship Program:

The internship runs from October 2025 until August 2026. Training will include but not limited to: trip leading and planning, basic education on local flora and fauna, and station management. Days are long with 1-2 days off per week. SCUBA certifications will be offered to educational staff where appropriate. Other training opportunities may include Wilderness First Aid and ACA Sea Kayaking certifications. Employees may stay on for an additional season if it is mutually agreed upon by the Intern, Station Manager, and Executive Director.

Compensation:

The monthly stipend for the Environmental Education Intern/Dive Operations Manager will be \$650 USD per month with room and board provided. Additionally, \$50 USD paid per IFS guest SCUBA certification completed. Dive professionals will be added to IFS' professional dive insurance policy. IFS will cover up to \$100 USD on actual medical expenses per month. Visa application fees are covered by IFS. Employees are allowed to have two free guests (each with a week-long stay) during their year-long contract. IFS employees are entitled to two weeks paid vacation during their internship. Employees are required to pay for their flights to and from the island. IFS employees who complete their contract agreement will have their first flight to the field station and their return flight reimbursed.

How to Apply:

Fill out an [internship application](#) and upload your resume and cover letter with the application. All questions should be emailed to mike@intlfieldstudies.org. No calls please.