Dear Applicant,

The following information is required for your completed application. You may send all information, except the Recommendation Letter, to the address above. Electronic submission is also acceptable. Your Recommender should independently send their Letter to the same email or physical address.

The deadline for applications is March 1. You will be contacted in mid March about the status of your application. If you are offered a position at this or any other REU Site you do not need to make your decision to accept or reject the offer until March 15th or later. Contact us at rios@marine.rutgers.edu with any questions about the application process or your eligibility.

This REU Site is funded by the National Science Foundation’s Division of Ocean Sciences, and the cognizant Program Director for all OCE-funded REU sites is Lisa Rom at elrom@NSF.gov or 703-292-7709.

**Required materials:**
1. A copy of your transcript. An unofficial version is acceptable.
2. One letter of recommendation. This letter should be from the individual most familiar with your academic background and performance. The letter must come directly from the Recommender to IMCS, either by mail or as an email attachment. The recommendation form should be given to your Recommender. Please also provide that person with a properly addressed, stamped envelope if the letter is being mailed.
3. A current resume (include email and phone numbers where we can reach you).
4. A personal statement. This statement may be one to two pages long. It should describe your background, research interest, career plans, and how this Internship will help you reach your goals. You are strongly encouraged to consult the description of potential mentors and research projects and identify two mentors you would be interested in working with. If you have already contacted two or more mentors about working with them, please provide their names.

We wish you success in applying for this opportunity. Please contact us if you have any questions.

Sincerely,
The RIOS Committee